**State Grants for Assistive Technology Program**

# Wyoming

# State Plan for Assistive Technology

# Federal Fiscal Years 2018-2020

*According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is* ***0985-0048****. The time required to complete this information collection is estimated to average* ***73*** *hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.* ***If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:*** *U.S. Department of Health and Human Services, Washington, D.C. 20201.* ***If you have comments or concerns regarding the status of your individual submission of this form, write directly to:*** *Robert Groenendaal, Administration for Community Living, 330 C Street, SW, Washington, DC 20201.*

*Expiration Date: March 31, 2021*

Assistive Technology State Grant Program

State Plan for FY 2018-2020

Table of Contents

[Section A. Identification and Description of Lead Agency and Implementing Entity; Change in Lead Agency or Implementing Entity](#_Toc30492491)

[Screen 1: Identification & Description of Lead Agency and Implementing Entity](#_Toc30492492)

[Screen 2: Change in Lead Agency or Implementing Entity](#_Toc30492493)

[Section B. Advisory Council, Budget Allocations and Actual Expenditures, and Identification of Activities Conducted](#_Toc30492494)

[Screen 3: Advisory Council](#_Toc30492495)

[Screen 4: Actual Expenditures and Budgeted Allocations](#_Toc30492496)

[Screen 5: Activities Conducted](#_Toc30492497)

[Section C. State Financing Activities](#_Toc30492498)

[Screen 6: Financial Loan Program -](#_Toc30492499)

[Screen 7: Other State Financing Activities Directly Provide AT](#_Toc30492500)

[Screen 8: Other State Financing Activities Create AT Savings](#_Toc30492501)

[Section D. Device Reutilization Activities](#_Toc30492502)

[Screen 9: Device Exchange](#_Toc30492503)

[Screen 10: Device Refurbish and Reassignment and/or Open-ended Loan](#_Toc30492504)

[Section E. Device Short-term Loan Activity](#_Toc30492505)

[Screen 11: Short-term Device Loan](#_Toc30492506)

[Section F. Device Demonstration Activity](#_Toc30492507)

[Screen 12: Device Demonstration](#_Toc30492508)

[Section G. State Leadership Activities](#_Toc30492509)

[Screen 13: Training](#_Toc30492510)

[Screen 14: Technical Assistance](#_Toc30492511)

[Screen 15: Public Awareness](#_Toc30492512)

[Screen 16: Information & Assistance](#_Toc30492513)

[Section H. Assurances & Measurable Goals](#_Toc30492514)

[Screen 17: Assurances](#_Toc30492515)

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## Identification and Description of Lead Agency and Implementing Entity; Change in Lead Agency or Implementing Entity

Section 4(d)(2) of the AT Act requires that the State Plan contain information identifying and describing the Lead Agency and Implementing Entity (if applicable) designated by the state’s governor. A state either has a Lead Agency alone or has both a Lead Agency and an Implementing Entity. The Implementing Entity is a subcontractor separate from the Lead Agency who is responsible for implementing the State AT Program activities. The Lead Agency does not also name itself or a unit within the agency as the Implementing Entity.

If there is an Implementing Entity, section 4(d)(4)(B) requires that the State Plan include a description of the mechanisms established to ensure coordination of activities and collaboration between the Implementing Entity and the Lead Agency. If the governor chooses to re-designate the Lead Agency or Implementing Entity, section 4(c)(1)(C) requires that good cause for this change be shown in the State Plan, including why that previously designated agency or entity no longer should serve. If the Lead Agency or Implementing Entity is changing, the information provided in this State Plan should pertain to how the new agency or entity will conduct the Statewide AT Program. The following items are intended to satisfy the requirements just described.

### Identification & Description of Lead Agency and Implementing Entity

|  |  |
| --- | --- |
| **Statewide AT Program (Information to be listed in national State AT Program Directory)** | |
| 1. State Program Title: Wyoming Assistive Technology Resources (WATR) | |
| 2. State AT Program URL: <http://www.uwyo.edu/wind/watr/> | |
| 3. Mailing address: 1000 E. University Ave., Dept. 4298 | 5. State: WY |
| 4. City: Laramie | 6. Zip code: 82071 |
| 7. Main email address: [watr@uwyo.edu](mailto:watr@uwyo.edu) | |
| 8. Main phone number: 888-989-9463 | |
| 9. Separate TTY number: 800-908-7022 | |
| **Lead Agency** | |
| 10. Agency name: Wyoming Institute for Disabilities (WIND) | |
| 11. Mailing address: 1000 E. University Ave., Dept. 4298 | 13. State: WY |
| 12. City: Laramie | 14. Zip code: 82071 |
| 15. Lead Agency URL: <http://www.uwyo.edu/wind/> | |
| **Implementing Entity** | |
| 16.Does your Lead Agency contract with an Implementing Entity to carry out the Statewide AT Program on its behalf? Yes  No  *If yes, complete Items 17–22.* | |
| 17. Name of Implementing Entity | |
| 18. Mailing address | 20. State |
| 19. City | 21. Zip code |
| 22. Implementing Entity URL | |
| **Program director and other contacts** | |
| 23. Program Director for State AT Program: Root-Elledge, Sandra | |
| 24. Title: Executive Director | |
| 25. Phone: 307-766-2764 | |
| 26. E-mail: [sre@uwyo.edu](mailto:sre@uwyo.edu) | |
| 27. Primary Contact at the Lead Agency: Rausch, Ryan | |
| 28. Title: Co-manager | |
| 29. Phone: 307-766-6187 | |
| 30. E-mail: [rrausch@uwyo.edu](mailto:rrausch@uwyo.edu) | |
| 31. Primary Contact at Implementing Entity: N/A | |
| 32. Title | |
| 33. Phone | |
| 34. E-mail | |
| **Person Responsible for completing this form if other than State AT Program Director** | |
| 34. Name: Rausch, Ryan | |
| 35. Title: Co-manager | |
| 36. Phone: 307-766-6187 | |
| 37. E-mail: [rrausch@uwyo.edu](mailto:rrausch@uwyo.edu) | |
| **Certifying Representative** | |
| 38. Name: Hulme, Diana | |
| 39. Title: Associate Vice President, Office of Research and Economic Development | |
| 40. Phone: 307-766-5527 | |
| 41. E-mail: [dhulme@uwyo.edu](mailto:dhulme@uwyo.edu) | |

### Change in Lead Agency or Implementing Entity

* + 1. **Describe the mechanisms established to ensure coordination of activities and collaboration between the Implementing Entity and the state if you have a designated Implementing Entity identified above.**

N/A

* + 1. **Is the Lead Agency named in this State Plan a new or different Lead Agency from the one designated by the Governor in your previous State Plan?**

No

**If you answered no to this question, and you do not use an Implementing Entity, you may skip ahead to the next section. Otherwise, you must answer the following questions.**

* + 1. **Explain why the Lead Agency previously designated by the Governor should not serve as the Lead Agency. Answer only if Question 2 above is yes.**

N/A

* + 1. **Explain why the Lead Agency newly designated by the Governor should serve as the Lead Agency. Answer only if Question 2 above is yes.**

N/A

* + 1. **Is the Implementing Entity named in this State Plan a new or different Implementing Entity from the one designated by the Governor in the previous State Plan?**

N/A

**If you answered no to this question, you may skip ahead to the next section. Otherwise, you must respond to Items 6 and 7 below.**

* + 1. **Explain why the Implementing Entity previously designated by the Governor should not serve as the Implementing Entity. Answer only if Question 5 above is yes.**

N/A

* + 1. **Explain why the Implementing Entity newly designated by the Governor should serve as the Implementing Entity. Answer only if Question 5 above is yes.**

N/A

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## Advisory Council, Budget Allocations and Actual Expenditures, and Identification of Activities Conducted

Section 4(c)(2) of the AT Act requires the Statewide AT Program to establish a consumer-majority advisory council that provides consumer-responsive, consumer-driven advice to the state for planning of, implementation of, and evaluation of the activities carried out through the grant, including setting measurable goals*.* Exceptions to these requirements are allowed under section 4(c)(2)(E) if the requirements will affect existing state statutes, rules, or official policies relating to advisory bodies or require changes to existing governing bodies of incorporated agencies. The following items provide assurances related to and identify compliance with the requirements of section 4(c)(2).

### Advisory Council

* + 1. **In accordance with section 4(c)(2) of the AT Act of 1998, as amended our state has a consumer-majority advisory council that provides consumer-responsive, consumer-driven advice to the state for planning of, implementation of, and evaluation of the activities carried out through the grant, including setting measurable goals. This advisory council is geographically representative of the State and reflects the diversity of the State with respect to race, ethnicity, and types of disabilities across the age span, and users of types of services that an individual with a disability may receive. Answer yes or no.**

Yes

* + 1. **The advisory council includes a representative of the designated State agency, as defined in section 7 of the Rehabilitation Act of 1973 (29 U.S.C. 705). Answer yes/no/NA.**

Yes

* + 1. **The advisory council includes a representative of the State agency for individuals who are blind (within the meaning of section 101 of that Act (29 U.S.C. 721)). Answer yes/no/NA.**

Yes

* + 1. **The advisory council includes a representative of a State center for independent living described in part C of title VII of the Rehabilitation Act of 1973 (29 U.S.C. 796f et seq.). Answer yes/no/NA.**

Yes

* + 1. **The advisory council includes a representative of the State workforce development board established under section 101 of the Workforce Innovation and Opportunity Act). Answer yes/no/NA.**

Yes

* + 1. **The advisory council includes a representative of the State educational agency, as defined in section 9101 of the Elementary and Secondary Education Act of 1965 as reauthorized. Answer yes/no/NA.**

Yes

* + 1. **The advisory council includes other representatives (list below).**

Representative of Wyoming Community Colleges

Representative of Wyoming Protection & Advocacy System, Inc.

Representative of Outreach Services for Deaf and Hard of Hearing

Representative of schools from the Wind River Indian Reservation

Representative of Wyoming State Library

* + 1. **The advisory council includes a majority of individuals with disabilities that use assistive technology or their family members or guardians:**

A. Enter the number of individuals with disabilities that use AT or their family members or guardians on the advisory council - 11

B. Enter the total number of individuals on the advisory council - 21

C. Calculate the percentage (divide A/B) – 52%

*If the ratio is less than 51% you must provide explanation of why advisory council does not include a consumer majority in Item 9 below.*

* + 1. **If the Statewide AT Program does not have the composition and representation required under section 4(c)(2)(B), explain here.**

N/A

### Actual Expenditures and Budgeted Allocations

* + 1. **Actual Expenditures Carryover Year Close-out (annual update required-table reset)**

| **Actual Expenditures for Closed-out Carryover Year Award** | **Final Expenditures** | **Percentage** |
| --- | --- | --- |
| **A. All State Level Activities** | $238296.49 | 62.58% |
| **B. All State Leadership Activities** | $138368.74 | 36.34% |
| **C. Transition Training & Technical Assistance** | $3505.02 | 2.53% |
| **D. Total Expenditures** | $376665.23 | 98.92% |
| **E. Total Award** | $380794.00 | 100% |
| **F. Lapsed Amount** | $4128.77 | 1.08% |

Note: The final expenditure amount on line D must equal the amount drawn down in the ACL Payment Management System.

* + 1. **Actual YTD Expenditures and Budgeted Allocations for Immediately Preceding Year Award (annual update required-table reset)**

| **Actual & Planned Immediately Preceding Year Award Expenditures** | **YTD Obligated not Liquidated Expenditures** | **YTD Liquidated Expenditures** | **Planned not yet Obligated Expenditures** | **Total** |
| --- | --- | --- | --- | --- |
| **All State Level Activities** | $12457.50 | $132210.02 | $83099.69 | $227767.21 |
| **All State Leadership Activities** | $4620.00 | $90471.79 | $57473.00 | $152564.79 |
| **Transition Training & Technical Assistance** | $0 | $8470.67 | $0 | $8470.67 |
| **Total** |  |  |  | $380332.00 |

### Activities Conducted

* + 1. **State Level Activities Conducted and Program Structure**

| **AT Act State Level Activities** | **Activity Conducted?** | **Who conducts? State** | **Who conducts? Other** | **Who conducts? Both** | **Where conducted? Central** | **Where conducted? Regional** | **Where conducted? Both** | **Fee Charged** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **State Financing-Financial Loan** | No |  |  |  |  |  |  |  |
| **State Financing-Other that Directly Provides AT** | No |  |  |  |  |  |  |  |
| **State Financing-Other that Creates Savings for AT** | Yes | Yes | No | No | Yes | No | No | No |
| **Reuse-Device Exchange** | Yes | Yes | No | No | Yes | No | No | No |
| **Reuse-Device Open Ended Loan or Reassign** | Yes | No | No | Yes | Yes | No | No | No |
| **Device short-term loan** | Yes | Yes | No | No | Yes | No | No | No |
| **Device demonstration** | Yes | Yes | No | No | Yes | No | No | No |

* + 1. **Comparability and Flexibility**

For any of the four State Level Activities that are not conducted, the Statewide AT Program must claim comparability or flexibility in the table below. The table below repeats the yes/no from the previous table identifying the activities the state is conducting and requires identification of flexibility or comparability for those activities the Statewide AT Program is not conducting.

| **Comparability & Flexibility** | **Yes/No** | **State Level Activities** | **Not Performed Claiming --** |
| --- | --- | --- | --- |
| **Financial Loan** | No | State Financing | Comparability |
| **Other State Financing that Directly Provides AT** | Yes | State Financing |  |
| **Other State Financing that Creates Savings for AT** | Yes | State Financing |  |
| **Device Exchange** | Yes | Reuse |  |
| **Device Reassignment or Open-Ended Loan** | Yes | Reuse |  |
| **Device short-term loan** | Yes | Short-term Loan |  |
| **Device demonstration** | Yes | Demonstration |  |

**Comparability Explanation**: The Wyoming Institute for Disabilities (WIND) was the grantee for funds to establish an assistive technology financial assistance program, Wyoming Technology Access Program (WYTAP). WIND/Wyoming Assistive Technology Resources (WATR) and Wyoming Independent Living (WIL) in partnership with First Interstate Bank of Laramie, developed a program that offers people with disabilities an opportunity to finance assistive technology (AT) devices. Loan funds must be used to purchase assistive technology devices. WYTAP offers financial loans through which the program buys down two percent less than the prime interest rate of the loan. WIND collaborates with Wyoming Independent Living Rehabilitation, Inc. and First Interstate Bank, Laramie, Wyoming to operate WYTAP. Current assets of the program exceed what could be provided by a percentage within State Level Activities from Wyoming’s allocation of AT Act funding. Original Wyoming AT Advisory Council members advised WATR to claim comparability. A task force of the council was formed to secure sustainable funding for WYTAP. WATR provides support for WYTAP advisory committee meeting expenses as well as the production and printing of materials as a coordination and collaboration activity.

**Multiple Activity Item Instructions**

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. For the purposes of the following portions of the State Plan, there is no distinction between a Lead Agency or Implementing Entity in terms of implementation. If an Implementing Entity is used, the State Plan reports on how that entity is implementing the Act.

Section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities.

Sections C-G of this State Plan contains items intended to meet these requirements for each AT Act authorized activity. While Sections do request unique information about specific activities, each begins with the same request for information regarding collaboration. Use the instructions below as a reference for this question throughout the State Plan, as the instructions will not be repeated in each section.

**If this activity is conducted through a formal written agreement, by providing financial support to other entities or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | Yes | Yes | No |
| **Independent Living Center** | Yes | Yes | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | Yes | No | Yes |
| **Federal Entities/Agencies** | Yes | No | Yes |
| **State Entities/Agencies** | Yes | No | Yes |
| **Local/Community Entities** | Yes | Yes | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## State Financing Activities

The AT Act describes state financing activities as activities that increase:

“access to, and funding for, assistive technology devices and assistive technology services (which shall not include direct payment for such a device or service for an individual with a disability but may include support and administration of a program to provide such payment), including development of systems to provide and pay for such devices and services, for targeted individuals and entities described in section 3(16)(A), including—

1. support for the development of systems for the purchase, lease, or other acquisition of, or payment for, assistive technology devices and assistive technology services; or
2. support for the development of State-financed or privately financed alternative financing systems of subsidies (which may include conducting an initial 1-year feasibility study of, improving, administering, operating, providing capital for, or collaborating with an entity with respect to, such a system) for the provision of assistive technology devices, such as—
3. a low-interest loan fund;
4. an interest buy-down program;
5. a revolving loan fund;
6. a loan guarantee or insurance program;
7. a program providing for the purchase, lease, or other acquisition of assistive technology devices or assistive technology services; or
8. another mechanism that is approved by the Secretary.”

For the purposes of this State Plan, state financing activities include financial loan programs, programs that directly provide AT such as home modification programs, telecommunications distribution programs, and last resort funds, and programs that create savings for AT acquisition such as cooperative buying programs and AT leasing programs. Each of these activities is defined in the corresponding section of this State Plan.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are intended to meet these requirements for State Financing Activities. Respond only to the items that correspond with the State Financing Activities selected in Section B of this Plan.

### Financial Loan Program -

A financial loan program provides financial loans for purchase of AT devices and services. A financial loan program may make loans directly (revolving loans) or may make partnership loans using dollars from another source, usually a financial institution.

* + 1. **If you conduct this activity through a formal written agreement, by providing financial support to other entities or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | Yes | Yes | No |
| **Independent Living Center** | Yes | Yes | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **This activity offers the following types of assistance (identify all that apply).**

**Revolving loans**

**Loan guarantees**

**Interest buy-downs**

**Combined loan guarantee and interest buy-down**

* + 1. **The lowest interest amount for loans as established by the policies of the activity:**

Prime

* + 1. **The highest interest amount for loans as established by the policies of the activity:**

2% above prime

* + 1. **The lowest loan amount provided as established by the policies of the activity:**

$500.00

* + 1. **The highest loan amount provided as established by the policies of the activity:**

$25000.00

* + 1. **Describe the activity.**

Wyoming Assistive Technology Resources (WATR) and Wyoming Independent Living (WIL) in partnership with First Interstate Bank of Laramie, have developed a program that offers people with disabilities an opportunity to finance assistive technology (AT) devices and services. Loan funds must be used to purchase assistive technology devices. WYTAP buys down the interest on the loan; thus the borrower pays very low interest. Individuals can borrow from $500 to $25,000 with extended payback periodsof up to 70 months. WYTAP loans make it easy to borrow for an assistive technology device that will improve mobility, accessibility, or quality of life. Individuals who may not otherwise qualify for a financial loan may be able to participate in this program. There are no income eligibility restrictions, but applicants must demonstrate sufficient credit-worthiness. Loan counseling and assistance are available during the application as well as throughout the life of the loan, for free.

* + 1. **The online page for this specific activity can be found at:**

<https://www.uwyo.edu/wind/watr/wytap.html>

### Other State Financing Activities Directly Provide AT

* + 1. **If other state financing activities that directly provide AT are conducted through a formal written agreement, by providing financial support to other entities or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** |  |  |  |
| **Other** *(describe)* |  |  |  |

* + 1. **The following activities are conducted**

| **Activities** | **Check if Conducted** |
| --- | --- |
| **Telecommunications Equipment Distribution Program (EDP)-State** |  |
| **Deaf/Blind Telecommunications EDP-Federal** | X |
| **Last Resort Fund** |  |
| **Home Modification Program** |  |
| **Other** *(describe)* |  |

* + 1. **Describe the activity or activities.**

Wyoming’s AT Act Program implements the federally funded NDBEDP (iCanConnect). Wyoming iCanConnect program provides a full range of adapted equipment needed by individuals who are deaf/blind for distance communication. All funding used to purchase adaptive equipment is provided by federal sources outside the AT Act. AT Act funds are used to support the administration of the program. There are no fees associated with this program for the consumer but there are financial and disability eligibility criteria in order to qualify for the iCanConnect program.

* + 1. **The online page (or pages) for this specific activity can be found at:**

<http://www.uwyo.edu/wind/wydeafblind/index.html>

### Other State Financing Activities Create AT Savings

* + 1. **If other state financing activities that create AT savings are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **The following activities are conducted**

| **Activities** | **Check if Conducted** |
| --- | --- |
| **Cooperative Buying Program** |  |
| **AT Lease Program** |  |
| **AT Fabrication Program** | X |
| **Other** *(describe)* |  |

* + 1. **Describe the activity.**

WATR has held several AT Maker’s booths at state conferences. The events provided hands-on-training to conference attendees on how to make functional AT devices out of readily available materials, such as corrugated plastic. These devices provided a cost savings for conference attendees. There were no fees for the devices and all conference attendees had the opportunity to make an AT device. The conference attendees included individuals with disabilities, practitioners, caregivers, teachers, and counselors.

* + 1. **The online page (or pages) for this specific activity can be found at:**

N/A

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## Device Reutilization Activities

The AT Act describes the State-level activity of device reutilization as follows:

“DEVICE REUTILIZATION PROGRAMS. —The State shall directly, or in collaboration with public or private entities, carry out assistive technology device reutilization programs that provide for the exchange, repair, recycling, or other reutilization of assistive technology devices, which may include redistribution through device sales, loans, rentals, or donations.”

For the purposes of this State Plan, device reutilization activities are categorized as either device exchange activities, device refurbish and reassign activities or open-ended loan activities. Device exchange activities are those in which the Statewide AT Program facilitates the transfer of a device from a consumer who does not need the device to a consumer who could use the device without the organization taking possession of the device at any time. Devices are listed in a “want ad” or other type of posting and consumers can contact and arrange to obtain the device (either by purchasing it or obtaining it for free) from the current owner. Exchange activities do not involve warehousing inventory and do not include repair, sanitization or refurbishing of used devices. In some cases, a Statewide AT Program serves as an intermediary directly involved in making this exchange; in others the consumer and current owner make this exchange without the involvement of the Statewide AT Program.

Section 4(d)(5) of the AT Act requires the State Plan include a description of how the Statewide AT Program will implement State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities.

### Device Exchange

* + 1. **If device exchange activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | Yes | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Select the option that best describes what happens when a device is exchanged. Identify only one.**

**The transaction is direct consumer-to-consumer**

**The Statewide AT Program is involved in the transaction**

* + 1. **Describe the activity.**

WATR utilizes a web-based platform, AT4ALL, which is used by other State AT Act Programs. AT4ALL was developed by the Nebraska AT Program and has been modified and improved over the years, through a collaborative effort with other states. The primary goal of the program has been to expand and enhance AT access and acquisition. The site provides an easy to use online tool that allows individuals the opportunity to learn about and locate assistive technology for use in education, employment, and community living environments. The exchange is a free “classified ad” type resource, designed to help individuals find, buy, sell or give away used AT equipment. Devices no longer applicable for WATR loans or demonstrations are also posted to the site and available at a significant savings to consumers. WATR faculty and staff are available to provide information, assistance and device loans and demonstrations to help consumers make more informed decisions from the site.

* + 1. **The online page for this specific activity can be found at:**

[**https://wy.at4all.com/**](https://wy.at4all.com/)

### Device Refurbish and Reassignment and/or Open-ended Loan

* + 1. **If device refurbish and reassignment and/or open-ended loan activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | Yes | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Select the option(s) that describe how a reutilized device is provided to a recipient. Identify as many as apply.**

**Device ownership is transferred to the recipient**

**Device is loaned for as long as the recipient needs it with no ownership transfer.**

* + 1. **Describe the activity.**

WATR collaborates with the Wyoming Life Resource Center’s Anna Maria Weston Therapeutic Equipment Lending program. Wyoming Life Resource Center established a lending library of therapeutic equipment and assistive technology for all Wyoming residents. Many pieces of equipment have been donated from around the state so that others may have access to equipment without having to purchase it. Once the device is no longer needed by the individual, the Wyoming Life Resource Center asks for the device to be donated back to them. The Wyoming Life Resource Center takes care of any necessary sanitization and maintenance of the item in preparation for another reassignment. WATR provides in-kind support of personnel to maintain an on-line inventory of devices via the database AT4ALL. In addition, WATR provides in-kind support to transport to and from the center as well as to and from a consumer’s location. No fees are charged for this activity.

* + 1. **The online page (or pages) for this specific activity can be found at:**

[**https://health.wyo.gov/behavioralhealth/wlrc/therapeutic-services-information/**](https://health.wyo.gov/behavioralhealth/wlrc/therapeutic-services-information/)

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## Device Short-term Loan Activity

The AT Act indicates that Statewide AT Programs are to “directly or in collaboration with public or private entities, carry out device loan programs that provide short-term loans of assistive technology devices to individuals, employers, public agencies, or others seeking to meet the needs of targeted individuals and entities, including others seeking to comply with IDEA, ADA and Section 504.” The purpose of a device loan may be -- (1) to assist in decision making, (2) to serve as a loaner while the consumer is waiting for device repair or funding, (3) to provide an accommodation on a short-term basis for a time limited event or situation or (4) to conduct training, self-education or other professional development activity.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for device loan activities.

### Short-term Device Loan

* + 1. **If short-term device loan activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other (***describe)* |  |  |  |

* + 1. **Select the option that describes how the majority of devices loaned are delivered to and returned from a borrower. Identify only one.**

**The majority of devices are shipped via mail or other delivery service.**

**The majority of devices are delivered or picked up in-person.**

* + 1. **Describe the activity.**

The short-term loan program is operated by WATR and is available to any agencies, entity or school districts in the state. Equipment is available for loan that meets the needs of adults and children of all ages with all types of disabilities. Entities must have an approved short-term loan program agreement on file with the program assuring acceptance of specific responsibilities to be able to borrow devices. The program includes a wide range of equipment including switches and mounts, computer access devices, environmental controls, hearing devices, home modifications, vision devices and augmentative communication devices and the entire inventory is viewable online. Each loan period is up to six weeks.

Items are shipped and returned by commercial delivery service except for a few exceptionally heavy devices that must be delivered and picked up in person. All loans are tracked in a database with routine follow-up to ensure timely return of devices. All devices are sanitized and checked for functionality before being loaned out again. All device loans include manufacturer’s instructions and/or a “cheat sheet” developed by the WATR program with basic instructions about set-up and use to support the borrower(s). The device loan program inventory is updated as resources will allow, and priority is given to purchasing devices to reduce waiting lists and provide current high demand items. No fees are charged to borrow devices.

* + 1. **The online page for this specific activity can be found at:**

[**https://wy.at4all.com/welcome.aspx**](https://wy.at4all.com/welcome.aspx)

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## Device Demonstration Activity

The AT Act describes device demonstrations as activities to “directly, or in collaboration with public and private entities, such as one-stop partners, as defined in section 101 of the Workforce Investment Act of 1998 (29 U.S.C. 2801), demonstrate a variety of assistive technology devices and assistive technology services (including assisting individuals in making informed choices regarding, and providing experiences with, the devices and services), using personnel who are familiar with such devices and services and their applications.” Section 4(e)(2)(D)

Device demonstrations compare the features and benefits of AT devices to enable informed decision-making. In a device demonstration, guided experience with the device(s) is provided to the participant with the assistance of someone who has technical expertise related to the device(s). This expert may be in the same location as the participant or may assist the participant through Internet or distance learning mechanism that provides real-time, effective communication to deliver the necessary device exploration.

A demonstration is characterized by its interactive nature whereby the participant can interact with the device and an expert to increase their knowledge and understanding about the details and functions of a device; the participant drives the demonstration and has the ability to interact and have their individual questions about the device addressed. If the demonstration is conducted via the internet or distance learning mechanism it must be a real-time, interactive demonstration that provides one-on-one assistance to the participant. A web-based demonstration that is archived or is a static presentation without interaction is considered an awareness activity, not a demonstration.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for device demonstration activities.

### Device Demonstration

* + 1. **If device demonstration activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | No | No | No |
| **State Entities/Agencies** | No | No | No |
| **Local/Community Entities** | Yes | Yes | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Describe the activity.**

In addition to our general device demonstration program, WATR has an agreement with Casper College’s Occupational Therapy Assistant (OTA) Program to provide targeted demonstrations for the Casper region. Casper College’s OTA Program has an assistive technology lab. Regularly scheduled device demonstrations are done onsite at their assistive technology lab and an after-school program at a local elementary school. OTA students provide an overview of the basic devices and then provide one-on-one guided exploration for patrons matching AT to their specific needs as it relates to body function and structure and/or mental health. If devices are identified that will meet the individual needs, referrals and resources are provided to support acquisition. No fees are charged for these services.

**3. The online page for this specific activity can be found at:**

[**http://www.uwyo.edu/wind/watr/open\_lab.html**](http://www.uwyo.edu/wind/watr/open_lab.html)

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## State Leadership Activities

Training Activities

The AT Act describes training as follows:

“(i) TRAINING AND TECHNICAL ASSISTANCE. —

(I) IN GENERAL. —The State shall directly, or provide support to public or private entities with demonstrated expertise in collaborating with public or private agencies that serve individuals with disabilities, to develop and disseminate training materials, conduct training, and provide technical assistance, for individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education, and businesses.

(II) AUTHORIZED ACTIVITIES. —In carrying out activities under sub clause (I), the State shall carry out activities that enhance the knowledge, skills, and competencies of individuals from local settings described in sub clause (I), which may include—

(aa) general awareness training on the benefits of assistive technology and the Federal, State, and private funding sources available to assist targeted individuals and entities in acquiring assistive technology;

(bb) skills-development training in assessing the need for assistive technology devices and assistive technology services;

(cc) training to ensure the appropriate application and use of assistive technology devices, assistive technology services, and accessible technology for e-government functions;

(dd) training in the importance of multiple approaches to assessment and implementation necessary to meet the individualized needs of individuals with disabilities; and

(ee) technical training on integrating assistive technology into the development and implementation of service plans, including any education, health, discharge, Olmstead, employment, or other plan required under Federal or State law.”

Training activities are instructional events, usually planned in advance for a specific purpose or audience, and are designed to increase participants’ knowledge, skills, and competencies regarding AT. Such events can be delivered to large or small groups, in-person, or via telecommunications or other distance education mechanisms. In general, participants in training can be individually identified and could complete an evaluation of the training. Examples of training include classes, workshops, and presentations that have a goal of increasing skills, knowledge, and competency, as opposed to training intended only to increase general awareness of AT. Training activities have more depth and breadth than public awareness activities and are focused on skill building and competency development.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for training activities.

### Training

* + 1. **If training activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | Yes | No | Yes |
| **State Entities/Agencies** | Yes | No | Yes |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Provide a short description of at least one and no more than three planned training activities. One of the activities described must be planned Information and Communication Technology (ICT) accessibility training that will provide the required ICT Training performance measures. If the Statewide AT Program is meeting the transition requirements of the AT Act through training, please describe that planned activity. If the Statewide AT Program sponsors or co-sponsors a statewide conference, please include that event as one you describe.**

**Planned ICT Accessibility Training (required)**

WATR is planning an ICT web accessibility training for State Agencies. WATR plans to host a web accessibility workshop for web developers for State Agencies to increase access to State websites for individuals with disabilities. This workshop will teach everything from basic web accessibility principles to advanced accessibility techniques. It will cover legal guidelines and international standards for web sites. This training is primarily suited for web developers, though it will be valuable for designers, program managers, quality assurance experts, or anyone interested in gaining a deep understanding of web accessibility.

**Planned Transition Training or Other Training Activity (optional)**

WATR is planning a training at the Native American Conference in Riverton, Wyoming. This training will help support successful transitions for Native American students. Attending this workshop style presentation, students will create quick and affordable assistive technology (AT) and Augmentative Alternative Communication (AAC) solutions to support engagement at school, at home, and in the community. AT and AAC can be complicated and expensive but it does not have to be. This presentation will provide the first 25 participants with hands on opportunities to make and take cost effective AT and AAC solutions. All participants will receive a resource packet providing details for the “Do It Yourself” solutions to support transitions.

**Planned Statewide Conference or Other Training Activity (optional)**

Based on the Makers Movement and utilizing University of Wyoming’s makerspaces, WATR is going to host a two-day workshop called Assistive Technology Makers Fair Workshop and Conference. This two-day Assistive Technology Makers Fair Workshop and Conference will benefit the entire state of Wyoming and provide individuals with disabilities across the lifespan a foundation to creating and making their own assistive technology solutions. By working on a team to tackle real world issues and problem solve, this workshop will ultimately empower individuals with disabilities and provide them the tools to advocate for their assistive technology needs.

Adaptive Design Association will conduct a day workshop on creating low-cost or no-cost custom adaptations, using cardboard, for people with disabilities. The Introduction to Cardboard Carpentry and Adaptive Design workshop is designed for educators, therapists, parents, and others who wish to learn the basics of cardboard carpentry and its application to adaptive design. Participants will learn material fundamentals as well as construction techniques including layering, measuring, cutting, bending, assembling, and designing. Every participant will build an individual piece of adaptive equipment to take back to their classroom, home, or community.

The second day of the Assistive Technology Makers Fair Workshop and Conference will feature GoBabyGo. GoBabyGo is a project that was started at the University of Delaware. Its mission is focused on increasing mobility and quality of life solutions for children whose access to such may be limited during their early developmental years for a multitude of reasons. GoBabyGo is committed to a single, urgent vision: All people exploring their world via independent mobility. Centered around adapting ride-on cars for children with disabilities, the workshop will be a ‘brains on, hands on’ course. This workshop is ideal for professionals, community members, and families seeking to better understand the practical implementation of power mobility in early childhood. During this workshop, five cars will be modified by several teams attending the Makers Fair. One of the cars will be made for the WATR loan library and the other four cars will be created for individuals with a developmental disability and their family.

* + 1. **The online page for this specific activity can be found at:**

N/A

Technical Assistance Activities

The AT Act describes training as follows:

“(i) TRAINING AND TECHNICAL ASSISTANCE. —

(I) IN GENERAL. —The State shall directly, or provide support to public or private entities with demonstrated expertise in collaborating with public or private agencies that serve individuals with disabilities, to develop and disseminate training materials, conduct training, and provide technical assistance, for individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education, and businesses.

(II) AUTHORIZED ACTIVITIES. —In carrying out activities under sub clause (I), the State shall carry out activities that enhance the knowledge, skills, and competencies of individuals from local settings described in sub clause (I), which may include—

(aa) general awareness training on the benefits of assistive technology and the Federal, State, and private funding sources available to assist targeted individuals and entities in acquiring assistive technology;

(bb) skills-development training in assessing the need for assistive technology devices and assistive technology services;

(cc) training to ensure the appropriate application and use of assistive technology devices, assistive technology services, and accessible technology for e-government functions;

(dd) training in the importance of multiple approaches to assessment and implementation necessary to meet the individualized needs of individuals with disabilities; and

(ee) technical training on integrating assistive technology into the development and implementation of service plans, including any education, health, discharge, Olmstead, employment, or other plan required under Federal or State law.”

Technical Assistance (TA) is direct problem-solving services provided by Statewide AT Program staff to assist programs and agencies in improving their services, management, policies and/or outcomes. TA may be provided in person, by electronic media such as telephone, video or e-mail and by other means. The following are examples of technical assistance: needs assessment, program planning or development, curriculum or materials development, administrative or management consultation, program evaluation and site reviews of external organizations, and policy development.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for technical assistance activities.

### Technical Assistance

* + 1. **If technical assistance activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | Yes | No | Yes |
| **State Entities/Agencies** | Yes | No | Yes |
| **Local/Community Entities** | No | No | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Provide a short description of at least one and no more than two planned technical assistance activities. If the Statewide AT Program is meeting the transition requirements of the AT Act through technical assistance, please describe that planned activity.**

**Planned Transition Technical Assistance or Other Technical Assistance Activity (required)**

WATR is providing technical assistance (TA) to the Wyoming Department of Education (WDE). Specifically, WATR is conducting a needs assessment around accessible education materials and AT. This needs assessment will help WDE identify gaps in accessible education material services, implementation, and infrastructure to support students and transitioning students with disabilities. Upon conclusion of the needs assessment, a full report will be provided to WDE and services to help WDE meet their needs as it relates to accessible education materials and AT.

In addition to the needs assessment TA, WATR provides TA upon request for local and state agencies, disability organizations, private entities, and independent living centers. WATR provides TA at no cost via website, phone, e-mail, mail, and in-person.

**Planned Other Technical Assistance Activity (optional)**

N/A

Public Awareness Activities

The AT Act says the following about Public Awareness:

“The State shall conduct public-awareness activities designed to provide information to targeted individuals and entities relating to the availability, benefits, appropriateness, and costs of assistive technology devices and assistive technology services, including—

(aa) the development of procedures for providing direct communication between providers of assistive technology and targeted individuals and entities, which may include partnerships with entities in the statewide and local workforce investment systems established under the Workforce Innovation and Opportunities Act (29 U.S.C. 3101 et seq.), State vocational rehabilitation centers, public and private employers, or elementary and secondary public schools;

(bb) the development and dissemination, to targeted individuals and entities, of information about State efforts related to assistive technology; and

(cc) the distribution of materials to appropriate public and private agencies that provide social, medical, educational, employment, and transportation services to individuals with disabilities.”

Public awareness activities are designed to reach large numbers of people, including activities such as public service announcements, radio talk shows and news reports, newspaper stories and columns, newsletters, brochures, and public forums.

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for public awareness activities.

### Public Awareness

* + 1. **If public awareness activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | Yes | No | No |
| **Federal Entities/Agencies** | Yes | No | Yes |
| **State Entities/Agencies** | Yes | No | Yes |
| **Local/Community Entities** | Yes | Yes | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Provide a short description of at least one and no more than two planned major public awareness activities**. **If the Statewide AT Program conducts a major ongoing public awareness activity such as an annual AT awareness day with a Governor’s Proclamation, please include that activity.**

**Major Annual Planned or Other Public Awareness Activity (required)**

WATR’s AT Advisory Council led the charge in establishing an annual AT Awareness Day of May 11th. The Governor of Wyoming will hold a proclamation that is open to all Wyoming residents and will highlight the benefits of AT devices and services. This public-awareness activity will be made available via video conferencing technology and will be recorded.

**Planned Other Public Awareness Activity (optional)**

WATR provides the following public-awareness materials/activities:

* Distributes program brochures
* Develops and distributes brochures targeting specific audiences and topics
* Creates and disseminates the WY Accessibility Center “DispATch”, a monthly e-news bulletin
* Develops and disseminates “WATR Waves”, semi-annual state assistive technology magazine
* Presents to organized groups
* Participates in vendor booths at conferences
* Maintains a WATR website
* Hosts Casper College Occupational Therapy Assistant Student Tech Tip Videos on YouTube channel
* Maintains a social media presence
* Collaborates with all Wyoming libraries to increase public awareness through the Libraries Enhancing Access for Rural Neighbors (LEARN) Project. WATR created and placed an Assistive Technology Toolkit in every library in Wyoming

Information and Assistance Activities

The AT Act says the following about information and referral activities, which for the purpose of this State Plan are called information and assistance activities:

“(aa) IN GENERAL. — The State shall directly, or in collaboration with public or private (such as nonprofit) entities, provide for the continuation and enhancement of a statewide information and referral system designed to meet the needs of targeted individuals and entities.

(bb) CONTENT. — The system shall deliver information on assistive technology devices, assistive technology services (with specific data regarding provider availability within the State), and the availability of resources, including funding through public and private sources, to obtain assistive technology devices and assistive technology services. The system shall also deliver information on the benefits of assistive technology devices and assistive technology services with respect to enhancing the capacity of individuals with disabilities of all ages to perform activities of daily living.”

Section 4(d)(5) of the AT Act requires that the State Plan include a description of how the Statewide AT Program will implement its State-level and State Leadership activities. Further, section 4(d)(4) requires that the State Plan describe how various public and private entities will be involved in the implementation of those activities, including a description of the nature and extent of resources that will be committed by public and private collaborators. Section 4(d)(7) also requires that the State Plan include a description of the State-level and State Leadership Activities the state will support with state funds. Section 4(e)(3)(B)(iii) requires that states coordinate and collaborate their State-level and State Leadership activities among public and private entities. The following items are items intended to meet these requirements for information and assistance activities.

### Information & Assistance

* + 1. **If information and assistance activities are conducted through a formal written agreement, by providing financial support to other entities and/or by receiving financial support from other entities please identify that coordination and collaboration in the table below.**

| **Collaborating organizations conducting this activity** | **Have written agreement with this entity** | **Provide financial support to this entity** | **Receive financial support from this entity** |
| --- | --- | --- | --- |
| **Banks/financial institution** | No | No | No |
| **Independent Living Center** | No | No | No |
| **Easter Seals** | No | No | No |
| **Disability/AT Organizations** | No | No | No |
| **Federal Entities/Agencies** | Yes | No | Yes |
| **State Entities/Agencies** | Yes | No | Yes |
| **Local/Community Entities** | Yes | Yes | No |
| **Private Entities** | No | No | No |
| **Other** *(describe)* |  |  |  |

* + 1. **Describe the activity.**

Our Statewide AT Program has one dedicated site in Laramie and contracts with Casper College Occupational Therapy Assistant (OTA) program in Casper to provide information and assistance. Each site has multiple individuals devoted to answering information and assistance calls, e-mails, and walk-ins. WATR staff and contract staff receive extensive and ongoing training. A consumer can contact any of the two sites and speak to staff or leave a message via voicemail. E-mail inquiries are handled similarly, except that they all go to a general account and then are forwarded to the appropriate staff member. Our policy is to respond to all inquiries within one business day. When contacting a consumer, the staff has a list of questions to ask to ensure that we have all of the information necessary in understanding the consumer’s needs. The staff enters this information into a protected log in the event that other staff members need to follow-up. If staff is not able to respond to a request for assistance alone, the request is brought to the weekly staff meeting to problem-solve and provide the appropriate AT resources.

Assistive Technology State Grant Program

State Plan for FY 2018-2020

## Assurances & Measurable Goals

Section 4(d) of the AT Act prescribes the duties of the Lead Agency receiving a grant under section 4 of the AT Act and requires the State to provide a number of assurances in its application for funds. 34 CFR part 76 also requires that any State Plan include certain assurances. The Statewide AT Program certifying representative will attest to these assurances and other requirements below and by submitting the State Plan, will affirm that to the best of his or her knowledge and belief all information provided in the State Plan is true and correct and the State Plan fully discloses all known weaknesses concerning the accuracy, reliability, and completeness of the information.

### Assurances

* + 1. **As the Certifying Representative of the Lead Agency for the State of [state name], I hereby assure the following:**

Yes

* + 1. **The Lead Agency prepared and submitted this State Plan on behalf of the State of Wyoming.**

Yes

* + 1. **The Lead Agency submitting this plan is the State agency that is eligible to submit this plan and if an Implementing Entity is identified it is designated to implement the required AT Act activities.**

Yes

* + 1. **The State agency has authority under State law to perform the functions of the State under this program.**

Yes

* + 1. **The State legally may carry out each provision of this plan.**

Yes

* + 1. **All provisions of this plan are consistent with State law.**

Yes

* + 1. **A State officer, specified by title in this certification, has authority under State law to receive, hold, and disburse Federal funds made available under the plan.**

Yes

* + 1. **The State officer who submits this plan, specified by title in this certification, has authority to submit this plan.**

Yes

* + 1. **The agency that submits this plan has adopted or otherwise formally approved this plan.**

Yes

* + 1. **The plan is the basis for State operation and administration of the program.**

Yes

* + 1. **The Lead Agency will maintain and evaluate the program under this State Plan.**

Yes

* + 1. **The State will annually collect data related to the required activities implemented by the State under this section in order to prepare the progress reports required under subsection 4(f) of the Act.**

Yes

* + 1. **The Lead Agency will submit the annual progress report on behalf of the State.**

Yes

* + 1. **The State will prepare reports to the Secretary in such form and containing such information as the Secretary may require to carry out the Secretary's functions under this Act and keep such records and allow access to such records as the Secretary may require to ensure the correctness and verification of information provided to the Secretary.**

Yes

* + 1. **The Lead Agency will control and administer the funds received through the grant.**

Yes

* + 1. **The Lead Agency will make programmatic and resource allocation decisions necessary to implement the State Plan.**

Yes

* + 1. **Funds received through the grant will be expended in accordance with Section 4 of the Act, and will be used to supplement, and not supplant, funds available from other sources for technology-related assistance, including the provision of assistive technology devices and assistive technology services.**

Yes

* + 1. **The Lead Agency will ensure conformance with all applicable Federal and State accounting requirements.**

Yes

* + 1. **The State will adopt such fiscal control and accounting procedures as may be necessary to ensure proper disbursement of and accounting for the funds received through the grant.**

Yes

* + 1. **Funds made available through a grant to a State under this Act will not be used for direct payment for an assistive technology device for an individual with a disability.**

Yes

* + 1. **A public agency or an individual with a disability holds title to any property purchased with funds received under the grant and administers that property.**

Yes

* + 1. **The physical facility of the Lead Agency and Implementing Entity, if any, meets the requirements of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding accessibility for individuals with disabilities. Section 4(d)(6)(E).**

Yes

* + 1. **Activities carried out in the State that are authorized under this Act, and supported by Federal funds received under this Act, will comply with the standards established by the Architectural and Transportation Barriers Compliance Board under section 508 of the Rehabilitation Act of 1973 (20 U.S.C. 794d). Section 4(d)(6)(G).**

Yes

* + 1. **The Lead Agency will coordinate the activities of the State Plan among public and private entities, including coordinating efforts related to entering into interagency agreements.**

Yes

* + 1. **The Lead Agency will coordinate efforts related to the active, timely, and meaningful participation by individuals with disabilities and their family members, guardians, advocates, or authorized representatives, and other appropriate individuals, with respect to activities carried out through the grant.**

Yes

General Description of Measurable Goals:

Section 4(d)(3) of the AT Act requires that the State include information on the measurable goals, and a timeline for meeting those goals, that the State, with the advice of the Advisory Council required in section 4(c)(2), has set for addressing the assistive technology needs of individuals with disabilities in the State related to education, employment, community living, and telecommunications and information technology ).

* Section 4(d)(3)(A)(i) of the AT Act states that education goals include goals involving the provision of assistive technology to individuals who receive services under the Individuals with Disabilities Education Improvement Act (20 U.S.C. 1400 et seq.). This includes infants and toddlers receiving early intervention services under Part C.
* Education also includes the provision of assistive technology to individuals who receive services under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.) and individuals in institutions of higher education and vocational education, including community colleges.
* Section 4(d)(3)(A)(ii) of the AT Act states that employment goals include goals involving the State vocational rehabilitation program carried out under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.).

ACL has established three types of measurable goals for Section 4 grantees:

* *Access to AT Goals* relate to the activities of device loan for a decision-making purpose and device demonstration. The State will show that it has improved access to AT by reaching or exceeding the ACL set target percentage of individuals and entities who accessed device demonstration programs or device loan programs and made a decision about an AT device or service as a result of the assistance they received. The Access Goal performance measure data is found in the Annual Progress Report (APR) for State Assistive Technology Programs.
* *Acquisition of AT Goals* relate to the activities of state financing, device reutilization, and device loan for purposes other than decision-making. The State will show that it has improved acquisition by reaching or exceeding the ACL set target percentage of individuals and entities who obtained devices or services from State financing activities or reutilization programs who would not have obtained that AT device or service. The Acquisition Goal performance measure data is found in the APR for State Assistive Technology Programs.
* *Information and Communication (ICT) Accessibility Goal* is focused on obtaining an outcome/result from information and communication technology accessibility training including improvement of policies procedures or practices in the areas of website and software development and procurement. The State will show that is has improved ICT training results by reaching or exceeding the ACL set target percentage of participants reporting a targeted outcome. The ICT Training performance measure data is found in the APR for State Assistive Technology Programs.